

Quinton Parish Council

Ordinary meeting of the Parish Council

Tuesday 5th September 2023
Quinton Village Hall 7.30 pm

Present: Cllr Robert Spooner (Chairman)

Cllr Suzi Edmunds

Cllr Paul Milliken

Cllr Chris Watson

Cllr Andy Smith

Cllr Sean Edmunds

Mrs M Norman (Parish Clerk and Responsible Financial Officer)

Also present: 1 member of the public

1	Apologies: Apologies for absence were received from Cllr James Mills, Cllr Dominic Skinner and Cllr Izzi Seccombe.
2	Declaration of interests. There were no declarations of interest. Cllr Milliken announced that this would be his last meeting as he was stepping down from the Parish Council. The Chairman thanked him for the contribution he had made to the community over the years, in particular with regards to the Neighbourhood Plan. He had been a pillar of support and would be greatly missed.
3	Minutes of the previous meetings: The minutes of the previous meeting on the 11 th July 2023 were agreed as an accurate record and were signed by the Chairman.
4	Questions from the public: A member of the public commented on the dangerous state of the stile at Fernleigh Park. She had reported it to Warwickshire County Council as it was unsafe to use.
5	Traffic Management Document: Councillors discussed the traffic management document received from Warwickshire Highways. They were agreed on the importance of ensuring that there was a genuine problem with speeding in the village before committing themselves to proceeding with any of the speed reduction measures proposed in the document. Once further data has been received the Council will further consider the traffic calming proposals.

6	<p>Appointment of new clerk: The Council confirmed the appointment of Mrs Debbie Woodliffe as clerk to the Parish Council.</p>
7	<p>Bank mandate: It was resolved to authorise Mrs Debbie Woodliffe as a) fully empowered to act on behalf of the Council in transactions with the bank, b) fully empowered on behalf of the Council to enter into any agreements for or relating to electronic and/or telephonic banking services and c) to authorise her to supply the bank as and when necessary with lists of persons authorised to sign, give receipts and act on behalf of the Council.</p>
8	<p>Appointment of route playground inspector: The Council confirmed the appointment of Georgie Tindall to carry out routine playground inspections on behalf of the Council.</p>
9	<p>Pay roll clerk: The Council agreed to appoint Benten's as pay roll clerks for the new employee, Georgie Tindall, at a cost of £130 per year.</p>
10	<p>Police and residents' meetings: It was resolved to allocate £150 to pay for the hire of the hall for six meetings between police and residents.</p>
11	<p>Remembrance Day Services: It was resolved to allocate £60 towards the purchase of wreaths for the Remembrance Day Service.</p>
12	<p>Conclusion of audit: The external audit had been concluded and the auditors had issued their report. They reported that "on the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return, in our opinion the information in Sections 1 and 2 of the Annual Governance and Accountability Return is in accordance with the Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met." The requisite notice had been posted on the website.</p>
13	<p>Village pond: It was agreed to allocate up to £350 to remove rubble from the pond and a further £70 to moor one of the duck houses.</p>
14	<p>Fridge/freezer for Meon Vale Community and Business Centre: As the Asset Management Company had already been allocated £7,500 by Quinton Parish Council it was agreed that the purchase of the fridge/freezer should be paid for out of the previously agreed budget.</p>
15	<p>Councillors' roles: Councillors agreed to take on the following areas for responsibility. Planning – Cllr Robert Spooner; Vegetation & Drainage – Cllr Sean Edmunds; Highways – Cllr Chris Watson, CCTV & IT – Cllr Chris Watson; Play areas, sports & recreation – Cllr Suzi Edmunds; village pond – Cllr Andy Smith. Responsibility for the planters would now be taken on by Cllr Sean Edmunds. Members of the Asset Management Committee would shortly be given their own Council email addresses.</p>

<p>16</p>	<p>It was hoped to be able to co-opt a new councillor from Fernleigh Park who would take on the responsibility of notifying the Council of relevant issues in Fernleigh Park.</p> <p>Chairman’s report: The Chairman said as follows: “THE SCHOOL ZONE 20 MPH SIGNS went active 5th September at 0750. Programmed as requested by Quinton Primary School to commence weekdays at 0750, stop at 0915 then re commence at 1445 until 1630. I have Quinton School’s Autumn term operating dates and will manually turn them off for holidays and inset days so they will only operate when school is taking place.</p> <p>MV CCTV - BT Openreach say no fibre connectivity for two years. Plan B is to use 4G network which will remove the multiple hops between the roundabout and pole near Londis which was proving a challenge since the lampposts may be changed.</p> <p>PARISH COUNCILLORS – Cllr Mills and I have had a discussion and he has spoken about his current ability to play the role he would like to in the Parish Council and is now standing down. I do hope when his circumstances allow he will re join us. We thank him for his service so far. A resident did express an interest in joining and Suzie, Sean and I met with her. But she has decided her workload would not allow her to give us enough time so has withdrawn her request. Councillor Sean Edmunds is aware of another person who may put him or herself forward.</p> <p>HARVEST CONTRIBUTION – Whilst I have put on the agenda funding for our annual Poppy Wreath, I thought too late about including funding ambient food purchases for the Harvest Festival. However, the Council supports in other ways to provide community help.</p> <p>FOOTBALL MEON VALE – The number of teams has been reducing as has the number of volunteers. One factor has been their offer to cut some of the Meon vale playing field. I am in dialogue with them and expect to meet the person who made the original request to use the field along with the current very active organiser in the next week or ten days. I want to use their expertise to make the no cost application to have the field assessed after which further consideration can be made for various grants.</p> <p>CRICKET - Meon Vale has formed a cricket team and two days ago we were approached for possible use of Quinton Playing field. I met with them Monday and showed them the changing facilities and we looked at the field. It is in their hands to decide whether to take Quinton further, work with Ilmington or possibly a shared use of Meon Vale sports field. I will mention to Quinton Village Hall committee at next meeting.</p> <p>DAMAGE TO SAFER TO SCHOOL PATH FENCING – The vandalism which has destroyed the path fencing at the southern end of the Quinton – Meon Vale Path. Police aware as in WCC who have responded with a question mark over whose responsibility. My view WCC’s.</p> <p>VANDALISM – continues particularly in Meon Vale.</p> <p>INSPECTION PERSON – an excellent candidate has been offered the job and has accepted. She will be attending the Play Area Safety Training Course at the end of September organised via WALC. As</p>
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	<p>soon as contract is in place, I will set up a meeting with her and Councillor Sean Edmunds and walk through the tasks.</p> <p>ST SWITHIN'S NEWSLETTER – is moving on line with paper copies available in the church.”</p>
17	<p>District and County Councillors' reports: There were no reports to be made.</p>
18	<p>Planning applications:</p> <p>i) 23/01223/VARY Long Marston Airfield: an objection was made to this application.</p> <p>The results of the following planning application were noted:</p> <p>i) 23/01317/FUL 2 Poland Avenue, Lower Quinton: permission granted for removal of existing flat roof conservatory and replacement with brick construction and flat roof single storey room.</p> <p>ii) 23/01517/FUL Land adjacent to Larch Corner, Upper Quinton: application for proposed self build house withdrawn.</p>
19	<p>To receive receipts and payments records for the quarter: The Council received the receipts and payments records previously circulated and agreed them as an accurate record. The Chairman signed the supporting documentation.</p>
20	<p>To receive any correspondence: There was no correspondence to be noted.</p>
21	<p>Councillors' reports and items for future agenda. Cllr Milliken said that the Parish Council would need to find another trustee to the John Cooper Foundation. Cllr Smith expressed an interest and it was agreed that this should be placed on the next agenda. In future the Asset Management Committee would make a report at every Parish Council meeting. Cllr Suzi Edmunds was the presiding Chair at the recent meeting where members were working on the website for the Village Hall. The date of the handover had still not been finalised. Other items for the agenda – first aid training.</p>
22	<p>Accounts for payment and finance matters: The following payments were noted and approved:</p> <p>i) BT (broadband) - £100.00 ii) HSBC (bank charges) - £8.00 iii) Arthur Gallagher (insurance) - £872.49 iv) Clerk's salary - £** v) Robert Spooner (defib pads) - £110.69 vi) HMRC (income tax) - £** vii) Village Hall (hire of hall) - £36.00 viii) Moore East Midlands (external audit) - £252.00 ix) Stratford District Council (bin emptying) - £319.20 x) Thomas Fox (grass maintenance) - £1,572.68 xi) BT (broadband) - £100.00 xii) HSBC (bank charges) - £9.00</p>

Date of next meeting:

7th November 2023

The meeting ended at 9.00 pm

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