

Quinton Parish Council Annual Meeting

Tuesday 24th May 2022

To all members of the Council

You are summoned to attend a meeting in the Village Hall on Tuesday 4th May 2022 at 7.30 pm for the purpose of transacting the following business.

Maria Norman, Clerk to the Parish Council. Contact quintonpcclerk@gmail.com

Members of the public are welcome to attend

Agenda

1. Election of Chairman

2. **Apologies:** to receive apologies for absence.

3. Declarations of interest:

Members are reminded that, unless they have been granted a dispensation, if they have a disclosable pecuniary interest in any matter as defined by Regulations made by the Secretary of State where the interest is theirs, their spouse's or civil partner's, or is an interest of somebody with whom they are living as a husband or wife or as if they were civil partners, they may not participate in any discussion of or vote on the matter and must also leave the room for the duration of the matter. They must also disclose the interest if it has not yet been entered on the Authority's register unless it is a sensitive interest.

4. **Declaration of acceptance of office:** to receive the Chairman's declaration of acceptance of office.

5. Election of Vice Chairman

6. **Minutes of the previous meeting:** to approve the minutes of the meetings on the 19th and 29th April 2022.

7. **Questions from the public:** to receive any questions or presentations from the public present at the meeting including any items on the agenda. (Members of the public are limited to 3 minutes each).

8. Annual Governance and Accountability Return Part 3

- a) To receive and approve the internal auditor's report
- b) To approve the Annual Governance Statement
- c) To approve the Accounting Statements

9. Any matters from the Chairman

10. Neighbourhood Plan: to receive a report on the progress of the Neighbourhood Plan.

11. Review of Financial Regulations: to review the Council's Financial Regulations and consider what amendments, if any, are necessary.

12. Review of Standing Orders: to review the Council's Standing Orders and consider what amendments, if any, are necessary.

13. CPR/AED Training: to consider allocating the sum of £150 to provide training in CPR and AED.

14. Signage on playing field: to consider the estimate of £1,066 for No dogs signs to be placed on Quinton playing field.

15. Dog waste bin: to consider purchasing a dog waste bin to be sited on the Goose Lane development at an estimated cost of £375.00.

16. Allotment tools: to consider providing a grant of up to £250 to purchase tools for use on the allotments in Meon Vale.

17. Planters and seats*: to discuss providing new planters and seats for use in the village.

18. Planning applications: to note and consider the following planning applications received since the last meeting:

- i) 22/00795/FUL Radbrook Farm, Preston-on-Stour: application for permanent retention of an agricultural worker's dwelling approved under application ref 18/03361/FUL. No representation was made to this application.

And to receive any results of planning applications:

- i) 22/00858/FUL 7 Stileman's Close: dropped kerb to allow for off road access and parking. Application withdrawn.

19. To receive receipts and payments records for the quarter.

20. To receive any correspondence.

21. Councillors' reports and items for future agenda: Each councillor is requested to use this opportunity to report on minor matters of information not included elsewhere on the agenda and to raise items for future agendas.

22. Accounts for Payment and Finance Matters:

- i) BT (broadband) - £65.15
- ii) HSBC (bank charges) - £9.00
- iii) WALC (annual subscription) - £791.00
- iv) Clerk's salary - £**
- v) HMRC (income tax) - £**
- vi) Thomas Fox (grass cutting) - £1,605.24
- vii) Village Hall (hire of hall) - £48.00
- viii) BT (broadband) - £65.15

23. Dates of future meetings

A handwritten signature in black ink, appearing to read 'M. Norman', is located at the bottom left of the page.