

## Quinton Parish Council

### Ordinary Parish Council Meeting

Wednesday 29<sup>th</sup> June 2016

Quinton Village Hall 7.30 pm

Present: Cllr David White (Chairman)

Cllr Caroline Barton

Cllr Phil Maundrill

Mrs M Norman (Parish Clerk and Responsible Financial Officer)

Also present: 7 members of the public

1	<p><b>Apologies:</b> Apologies were received from Cllr Sue Branston, Cllr Paul Milliken, Cllr Izzi Seccombe and Cllr Mike Brain and accepted by the Council.</p>
2	<p><b>Declaration of interests</b> There were no declarations of interest.</p>
3	<p><b>Questions from the public:</b> A member of the public reported that a number of footpaths in the area, notably around the Fordway, were blocked by overgrown hedges. The Chairman said that maintenance of the hedges was the responsibility of the landowner. He asked that the Council be supplied with a map showing the affected areas so that approaches could be made to the appropriate landowner. Other issues raised concerned the height of some trees in the village, and the mowing of the grass verge from Sentry Way to Hill Lane. The Council agreed to look into these matters.</p> <p>The new owners of the College Arms announced that the pub would be reopening for business in two or three weeks' time. The building has been carefully and sympathetically restored with the aim being to create the feel of a community pub. One room will be available for private functions, and the owners look forward to welcoming all members of the community. The opening date will be advertised.</p>
4	<p><b>Minutes of previous meeting 4<sup>th</sup> May 2016</b> The minutes of the previous meeting of the 4<sup>th</sup> May 2016 were agreed as an accurate record and signed by the Chairman.</p>
5	<p><b>Matters arising from the minutes of the previous meeting:</b> There were no matters arising.</p>
6	<p><b>Clerk's updates:</b> a) <b>Website:</b> The clerk had been advised that the new website was now complete and would be live by the end of the week. Mr Nicholas Bond was asked to advertise this in St Swithin's News and invite community groups to become contributors. The clerk would also advertise vacancies on the Parish Council and invite applications, particularly from areas in the parish currently not represented, namely Upper Quinton and Meon Vale. b)</p>

	<p><b>Responses to planning applications:</b> The clerk had contacted the Head of the Planning Department to see if a representative from the Department would be free to advise the Council about responding to planning applications. Because of the work load planning officers were experiencing, particularly attending committee meetings in the evening, the Head of the Planning Department was reluctant to impose a further obligation on his staff. He confirmed that any decision reached by the Council was entirely at its discretion and that no one had the authority to advise whether an application should be supported or rejected. He also confirmed that the practice of all Parish Councils was to consider and vote upon each application presented, with the majority view prevailing. c) <b>Community Asset:</b> The Clerk had been notified by Stratford District Council that The College Arms had been listed as an item of community value. d) <b>Bushes outside Wayside, Main Road:</b> The owner of Wayside, had, as requested by the Council, cut back the bushes on either side of his front door to avoid obstructing the footpath. He asked the Council to consider the possibility of moving the kerb further out into the road, and also suggested clearing the footpath on the other side of the road which was grassed over and frequently blocked by parked cars.</p> <p>7 <b>Any matters from the Chairman:</b> The Chairman was still investigating with Cllr Brain the removal of the teen shelter, with the intention being that it would be removed for scrap, at no cost to the Council.</p> <p>8 <b>Any matters from the District Councillor or County Councillor:</b> There were no reports from the District or County Councillor.</p> <p>9 <b>Insurance:</b> It was resolved to accept the quotation from Zurich Insurance for a three year long term agreement, at an annual cost of £778.62.</p> <p>10 <b>Financial Regulations:</b> After discussion, it was agreed to defer final consideration of the draft financial regulations until the next meeting.</p> <p>11 <b>Retention policy:</b> It was resolved that all planning applications would be retained by the Council for a period of three years. All financial documents would be retained, as required by statute, for a period of seven years. All other documents would either be transferred to Stratford District Council's archives, or if appropriate, destroyed.</p> <p>12 <b>Planning applications</b> Parish Councillors noted the following planning applications submitted since the last Parish Council meeting:</p> <p>a) 16/01552/FUL 3 New Row, Lower Quinton: two storey rear extension and replacement garage. It was resolved to make <b>no representation</b> with respect to this application.</p> <p>b) 16/01493/FUL Ambridge, The Firs, Lower Quinton: single storey extension to front elevation. It was resolved to make <b>no representation</b> with respect to this application.</p> <p>c) 16/01610/FUL Vicarage Farm, Lower Quinton: proposed erection of agricultural building</p>	
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13	<p><b>Reports from Council members on outside bodies:</b> There were no reports from Council members. Mr Nicholas Bond, Chairman of the Village Hall Committee informed the Council of the intention to replace the lights in the Village Hall. The Committee were also discussing the possibility of resurfacing the floor.</p>	
14	<p><b>To receive receipts and payments records for the quarter.</b> The Council received the receipts and payments records previously circulated and agreed them as an accurate record.</p>	
15	<p><b>To receive any correspondence</b> The correspondence from the owner of Wayside, Main Road, was noted.</p>	

16 **Councillors' reports and items for future agenda**

The clerk was asked to investigate which streets in Meon Vale formed part of Quinton Parish.

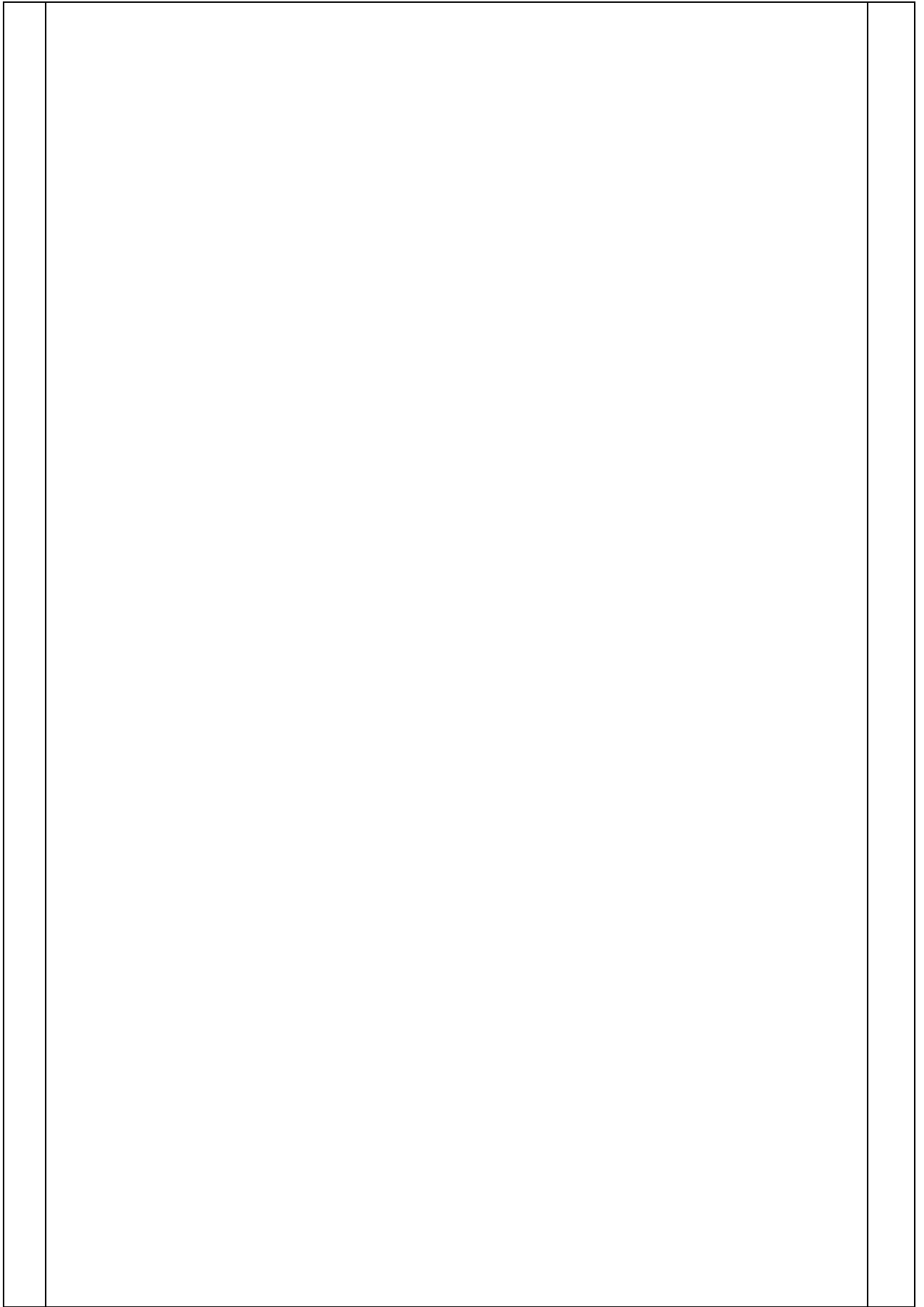
17 **Accounts for payment and finance Matters**

The following payments were noted and approved:

- a) Clerk's salary – May £\*
- b) Payment to HMRC for income tax on clerk's salary May - £\*\*
- c) Thomas Fox (grass cutting contract) - £1,494.00
- d) Staples (stationery) - £58.01
- e) Quinton Village Hall (hire of hall) - £96.00
- f) Queen's birthday celebration - £1,000.00

The meeting closed at 9.05pm.

Date of next meeting Wednesday 7<sup>th</sup> September 2016



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