

Quinton Parish Council

Annual Parish Council Meeting

Thursday 21st May 2020

Remote meeting 4.00 pm

Present: Cllr Robert Spooner (Chairman)

Cllr Caroline Barton

Cllr Edward Fitter

Cllr Paul Milliken

Cllr Chris Watson

Mrs M Norman (Parish Clerk and Responsible Financial Officer)

1	Election of Chairman: Cllr Robert Spooner was nominated as Chairman by Cllr Barton and seconded by Cllr Watson. Cllr Spooner was unanimously elected as Chairman of the Parish Council.
2	Apologies: Apologies for absence were received from Cllr Rob Clark, Cllr Kathy Clarke and Cllr Abbie Taylor and were accepted by the Council.
3	Declaration of interests There were no declarations of interest.
4	Declaration of acceptance of office: It was agreed that the Chairman would sign the declaration of office form the following day in the presence of the clerk.
5	Election of Vice Chairman: The Chairman proposed Cllr Barton as Vice Chairman, seconded by Cllr Fitter. Cllr Barton was unanimously elected as Vice Chairman.
6	Minutes of the previous meeting: The minutes of the meeting of the 23rd March 2020 were agreed as an accurate record. These would be signed by the Chairman the following day.
7	Questions from the public: There were no questions from members of the public.

8	<p>Annual Governance and Accountability Return Part 3:</p> <ul style="list-style-type: none"> a) The Council noted and approved the internal audit report. b) The Council approved the Annual Governance Statement. It was agreed that this would be signed by the Chairman the following day. c) The Council approved the Accounting Statements prepared by the Clerk. It was agreed that these, too, would be signed by the Chairman the following day. <p>Copies of these documents, together with a bank reconciliation, explanation of significant variances and Notice of Public Rights and Publication of unaudited Annual Governance and Accountability Return would now all be sent to the external auditors. Copies of the documents would also be posted on the Council's website.</p>	
9	<p>Any matters from the Chairman:</p> <p>The Chairman believed that the footpath linking Meon Vale to Lower Quinton was now complete.</p>	
10	<p>Maintenance of playing field:</p> <p>It was agreed to accept the quote of £220.00 from Thomas Fox for the removal of the fallen tree on the playing field.</p>	
11	<p>Neighbourhood Plan:</p> <p>Cllr Milliken said that the final draft was ready for submission to Stratford District Council. The draft would be forwarded to a contact at the District Council for feedback prior to submission. Cllr Milliken believed that it may be necessary to undertake an ecological or environmental assessment. It was also possible that further assessment of the reserve sites might take place. The Council would be informed as and when information was available.</p>	
12	<p>Review of Financial Regulations:</p> <p>The Council reviewed the Financial Regulations and agreed that no amendments were necessary.</p>	
13	<p>Planning applications:</p> <p>The following planning applications were considered:</p> <ul style="list-style-type: none"> i) 20/00301/FUL Henney's Farm, Lower Quinton: demolition of cattle shed and erection of new 1.5 storey residential dwelling. Conversion of listed barn into a residential dwelling and rebuilding of single storey building. It was resolved to support this application. ii) 20/00327/FUL Henney's Farm, Lower Quinton: erection of a new farmhouse, associated amenity space and access track at Henney's Farm. After discussion it was resolved to withdraw the previous objection and support the application. iii) 20/00606 REM Long Marston Airfield: no objection was made to these reserved matters. iv) 20/00608 REM Long Marston Airfield: no objection was made to these reserved matters. v) 20/00902/FUL Casetta, Goose Lane: proposed removal of existing side garage and conservatory and replacement single storey side extension. No objection was made to this application. vi) 20/01195/AGNOT Vicarage Farm Lower Quinton: proposed steel portal framed agricultural building. It was resolved to make no objection to this application. vii) 20/01128/FUL 4 Magdalen Close: proposed single storey rear extension, rear dormer and roof lights. Decision deferred. 	

- viii) 20/00405/FUL Henney's Farm: proposed new lean to workshop and stores, a new lean to mill building, a new grain store, an extension to the existing cattle shed to create a single purpose cattle shed and extension to Dutch barn. Decision deferred.

And to receive the results of any planning applications:

- i) APP/J3720/W/19/3234586 Garage Blocks, St. Swithin's Drive: appeal granted.

14 To receive receipts and payments records for the quarter:

The Council received the receipts and payments records previously circulated and agreed them as an accurate record.

15 To receive any correspondence:

- i) Open letter from Rt Hon Robert Jenrick
ii) Letter from Tony Jefferson, Leader of the Council
iii) Letter from Cllr Dr Trevor Harvey
iv) Letter of thanks from Nicholas Bond re St. Swithin's Newsletter.

16 Councillors' reports and items for future agenda.

Resurfacing of Hill Lane; duck signs for duckpond; litter bins for new footpath.

17 Accounts for payment and finance matters:

The following payments were noted and approved:

- i) Clerk's salary - £**
ii) Groundwork UK (repayment of NP grant) - £4,577.00
iii) BT (broadband) - £56.99
iv) Village Hall (hire of hall) - £30.00
v) Thomas Fox (grass cutting) - £1,108.00
vi) BT (broadband) - £56.99
vii) EoN (electricity) - £55.07
viii) M Norman (card reader purchase) - £34.80
ix) Thomas Fox (grass cutting) - £555.00
x) E Neal (internal audit) - £120.00

It was agreed that the Chairman would sign the supporting documentation the following day.

The meeting ended at 5.10 pm.

Dates of future meetings: These would be set as appropriate.

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