Quinton Parish Council

Minutes of the Parish Council Meeting

Wednesday 3rd September 2025

Present:

Clr Spooner

Clr Sean Edmunds

Clr Bartlett

Chair Suzie Edmunds

Clr Watson

Parish Clerk Georgie Tindall

District Councillor Stuart Keighley

County Councillor David Curtis

1. **Apologies:** for absence were received from Councillor Bartlett. No response was received from District Councillor Dominic Skinner.
2. **Declaration of interest:** None
3. **Minutes to be approved:** The minutes of the Annual Parish Meeting held on 20th May 2025 were reviewed and approved. The minutes from the meeting 1st July 2025 where reviewed and approved.
4. **Questions from the public:** None
5. **Shackleton Village – Community Feedback and Development Update:**

The Council received feedback from residents of Shackleton Village expressing disappointment regarding the anticipated delivery of community facilities. It had been expected that, following the completion of a certain number of dwellings, facilities such as the community hub would be constructed.

No formal update was provided by CALA Homes at the most recent meeting. It was noted that there remains confusion around the trigger point for the construction of the community hub, whether this is upon completion of 365 homes or by a specified backstop date. A reference was made to a timeframe of 18–20 months, although this appeared to relate to an individual with a vested interest and lacked clarity.

The Council discussed the opportunity to host an open day for residents at the sports fields and pavilion. It was noted that the play area is expected to be completed by the end of October. Members felt that CALA Homes should take the lead in organising this event to engage the community and showcase available amenities.

1. **Meon Vale – Community update**

**Parking Issues:** Residents have raised complaints regarding Crest Nicholson parking heavy vehicles along residential roads. The situation is causing obstruction and safety concerns.

**Motorbike Safety:** Multiple reports have been received about an older child riding a motorbike within the estate, including instances where very young child, as young as four, have been seen riding with them. This has prompted serious safety concerns among residents.

**Anti-Social Behaviour (ASB):** Ongoing issues have been reported at Grebe Place, specifically in properties managed by Stonewater Housing Association. Residents have been actively corresponding with the housing association to raise concerns. An ASB investigation is currently underway.

1. **Chair’s Report**:

* The broken 20mph sign outside Quinton School remains unresolved despite repeated contact with Warwickshire County Council.
* Investigations are ongoing into the ownership of Quinton Pond following concerns about fishing activity; WCC has confirmed it is not the landowner.
* Stratford-upon-Avon Table Tennis Club has requested financial support to continue delivering well-attended sessions at Meon Vale and Quinton, citing rising costs. A grant of £4,000 has been requested, with any contribution welcomed.
* The internal audit has been completed; thanks were extended to the Clerk for her diligent work. The external audit is now underway.
* Reports have been received of dogs being exercised on the playing fields, where this is not permitted. Letters will be issued once the letterbox is installed.
* Some Meon Vale residents have received notification of road adoptions, though the Parish Council has not been formally informed. It is believed this relates to the first phase of development.
* Councillor Suki Sahdra has resigned due to work commitments. The Council expressed its thanks for his contributions.
* A resident from Shackleton has expressed interest in joining the Parish Council and may be co-opted shortly.
* Twenty-four residents have recently completed basic life support and emergency first aid training, delivered by the Chairman and Councillor Sean Edmunds.
* Councillor Edmunds has been awarded the Community Health and Wellbeing Award by the Neighbourhood Watch Network for his outstanding service to the community.

1. **District and County Councillors’ reports:** District Councillor Stuart Keighley shared his report & County Councillor David Curtis shared his report.
2. **Magdalene Close Road sign:** We will approach County Councillor David Curtis regarding the highway funds to get this fixed. *Action Cllr Spooner.*
3. **Bleed kit at Medical centre:** It was agreed that a bleed control kit cabinet will be installed at the Medical Centre. The Council approved an expenditure of upto **£700** for this initiative. *Action Clerk*
4. **Bleed Kit on Fernleigh Park:** The Council agreed to allocate **£700** for the installation of a bleed control kit at Fernleigh Park, subject to confirmation of a suitable location. *Action - Councillor David Bartlett will approach the site builder to identify an appropriate mounting point.*
5. **Tree Maintence at Milfield Close:** The Council considered a quote of approximately **£3,300** for tree maintenance on Parish Council land at Milfield Close. It was agreed that the trees should be maintained; however, members felt a second quote should be obtained. The item will be deferred to the next meeting for further consideration.
6. **To agree planning application for work on trees subject to Tree Preservation:** The Council agreed to proceed with a planning application for proposed works on trees subject to Tree Preservation Orders.
7. **Arboriculture Audit – Parish-Managed Trees:** The Council considered commissioning an arboriculture audit to assess the condition, safety, and maintenance requirements of trees on parish-managed land. It was agreed not to proceed with the audit at this time, but to revisit the proposal at a later date.
8. **Parish Council Post Box – Village Hall:** The Council agreed to purchase and install a new post box at the Village Hall, positioned within view of existing CCTV for security purposes. A budget of **£200** was approved to cover the cost of the mailbox and installation.
9. **Funding Request – Mobile Pitch Covers for Local Cricket Team:** The Council considered a funding request from the local cricket team towards the purchase of mobile pitch covers, estimated to cost between **£4,000–£5,000**. It was agreed that a contribution of **£1,000** could be offered, subject to the team securing the remainder of the required funding from other sources.
10. **First Aid Training – Resources and Costs**

Training bandages and ten First Aid manuals have been purchased to support sessions. Additional books may be needed. Venue hire and incidentals were agreed at **£120 per session**.

1. **Dog Bin Update:** No update was available at this time.
2. **Bench Varnish – Purchase Approval:** The Council approved the purchase of varnish for the bench at an estimated cost of **£20**.
3. **Harvest Festival Donation**: A donation of **£50 worth of food** for the Harvest Festival service on **21st September** was **agreed**.
4. **Royal British Legion Donation**: A proposed **£50 donation** to The Royal British Legion was **not agreed**. The Council will explore alternative similar charities and revisit the matter at a later date.
5. **Cloud-Based Document Storage**: The Clerk confirmed that a **shared cloud drive** for secure storage of QPC agendas, minutes, and archives is feasible using the current OneDrive setup and will proceed with implementation.
6. **Planning Matters Applications:** *25/01767/TPO – 9 Millfield Close:* Proposal to carry out light crown reshaping and pruning of T1 walnut tree to maintain health and ensure clearance from neighbouring properties. **No objections raised.**

**Decisions:** *25/00938/FUL – Church Cottage:* Permission granted with conditions for replacement of conservatory roof and wall, along with minor internal works to the cottage and forge buildings. **Noted.**

1. **Correspondence Received -** The Council has submitted a request to be added to the notification list for **Avian Flu** and **Foot and Mouth Disease** updates.
2. **Councillors’ Reports and Items for Future Agenda:** Councillors were invited to raise minor matters and suggest items for future agendas. It was reported that scheduled works on Hill Lane were delayed due to overruns on other projects. A revised date is expected to be confirmed, with an update anticipated by Friday.
3. **Accounts for Payment and Finance Matters:** Audit Update was received from the clerk. AGAR approved.

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| --- | --- | --- |
| Description | Paid Out | Paid In |
| Clerk Salary | \*\*\*\*\* |  |
| 102133 | 160.16 |  |
| FASTHOSTS GLOUCESTER | 21.18 |  |
| R Bayley - jwash Jet washing | 120 |  |
| Huw Cooper Waders reimburse | 27.99 |  |
| BT GROUP PLC | 118.9 |  |
| TOTAL CHARGES TO 30JUN2025 | 8 |  |
| Chris Watson FastHost reimb | 579.47 |  |
| FASTHOSTS GLOUCESTER | 9.6 |  |
| SAFELINCS ALFORD | 118.02 |  |
| ARTHUR J GALLAGHER 546906688 | 952.22 |  |
| Moore 52188/979 | 48 |  |
| THOMAS FOX LANDSCP Grass cut - 43809 | 2387.32 |  |
| Clerk Salary | \*\*\*\*\*\* |  |
| Susan Upstone Village Containers | 160 |  |
| C M Payroll CMP-022070 Payroll | 24 |  |
| C M Payroll CMP-022094 Payroll | 24 |  |
| C M Payroll CMP-022116 Payroll | 24 |  |
| Safelincs Ltd INV1492236 | 209.62 |  |
| BT GROUP PLC | 118.9 |  |
| TOTAL CHARGES TO 31MAY2025 | 8 |  |
| Wicksteed 0000828453 | 410.4 |  |
| SC Plus Ltd Quinton PC | 264 |  |
| VILLAGE HALL Hire of hall | 76.5 |  |
| THOMAS FOX LANDSCP 43157 - Mowing | 2723.87 |  |
| WALC 1475 chair train | 42 |  |

**9.37PM**