Quinton Parish Council

Annual Meeting of the Parish Council

Tuesday 20th May 2025

Present:

Clr Spooner

Clr Sean Edmunds

Clr Bartlett

Clr Suzie Edmunds

Clr Sahdra

Clr Cooper

Parish Clerk Georgie Tindall

**Apologies:** Councillor Chris Watson – apology received

District Councillor Stuart Keighley - apology received District Councillor Dominic Skinner – no reply received

1. **Declaration of interest:** None
2. **Election of Chair** - Cllr Robert Spooner nominated Cllr Suzi Edmunds for the position of Chair. The nomination was seconded by Cllr Sean Edmunds. Cllr Suzi Edmunds was duly elected Chair with overwhelming support.
3. **Election of Vice Chair**  
   Cllr Suzi Edmunds nominated Cllr Robert Spooner for the position of Vice Chair. The nomination was seconded by Cllr Sean Edmunds. Cllr Robert Spooner was duly elected Vice Chair.
4. **Minutes to be approved:** The minutes of the Ordinary Parish Council Meeting held on 7th April 2025 were reviewed and approved.
5. **Questions from the public**: The owner of Four Thatches attended the meeting and shared historical context regarding the flower beds located on the public land outside their property. The council noted the information with thanks.
6. **Mobile Phone**:It was agreed that a mobile phone would be provided for the newly appointed Chair to enable a publicly available contact number. An expenditure of £60 was approved for this purpose. *ACTION: Chairman/Clerk*
7. **Shackleton Village:** The Parish Council received a summary of updates from the Shackleton Community. No specific dates were given for the two ongoing developments, both of which are expected to be completed later this year. The park is due to be finished within the next 6–8 weeks. Construction of the sports pavilion is currently underway and is also expected to be completed by year-end. It was noted that between 310 and 320 houses are now occupied. Wayfinding signage is currently being installed.
8. **Meon Vale Community.** It was noted that the local gym has changed management and membership prices have increased. Concerns were also raised about another accident occurring outside the Shell garage. Cllr Spooner agreed to write to the relevant authority to highlight safety concerns and request action.
9. **Kingzett – Solicitor Correspondence**: The Parish Council discussed the solicitor’s letter concerning the property known as Kingzett in Lower Quinton. It was agreed to engage a solicitor to review the matter and provide advice on associated costs. Cllr Robert Spooner to action.
10. **Four Thatches – Solicitor Correspondence**: The Parish Council discussed the solicitor’s letter concerning the property known as Four Thatches in Lower Quinton. It was agreed to engage a solicitor to review the matter and advise on potential costs. Cllr Sean Edmunds to action.
11. **HSBC Debit Card:** The Parish Council approved the provision of an HSBC debit card with a spending limit of £750. – ACTION CLERK
12. **Bookkeeping Software**: The Parish Council approved the purchase of bookkeeping software, with a monthly subscription cost of up to £26. - ACTION CLERK
13. **Review of Current Councillor Roles:** The roles and responsibilities of current councillors were reviewed and it was agreed to add to the agenda for the parish council meeting of 2nd September 2025
14. **Chairman’s Report**

* Accessibility: Awaiting a formal report—pending further information or action.
* Dog Waste Bins: Currently on order and expected to be installed upon delivery.
* Youth Activities: Good availability with many open spaces. Initially restricted to Quinton residents, now expanded to include all interested participants Meon Vale, Shackleton Village and Quinton Parish.

1. **District and County Councillors’ reports**: 

**District Councillor’s Report:** Received

**County Councillor’s Report:** Not provided.

1. **Planning Applications**: The following planning applications were noted:

**25/00938/FUL** – *Church Cottage, Lower Quinton, Stratford-upon-Avon CV37 8SH*: Proposal to replace the existing roof and southern wall of the contemporary conservatory, with additional minor internal works to both the cottage and forge buildings – **No objection**.

**25/01015/FUL** – *39 Millfield Close, Lower Quinton, Stratford-upon-Avon CV37 8TF*: Proposal for a single-storey extension to the rear of the existing dwelling – **No objection**.

1. **To receive receipts and payments records for the quarter:** Chair received and signed.
2. **To receive any correspondence:**

A matter regarding flower pots was raised. It was agreed to contact the farmer (Rob Higgin) to clarify the current plans for the troughs.

1. **Councillors’ reports and items for future agenda:** Cllr Sean Edmunds reported that he is running two First Aid courses for the church in July, with a proposal to offer these sessions monthly for the wider community going forward.
2. **Accounts for payment and finance matters** – discussed and approved.

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| Bleed Kit WMS Ltd t/a SP SerBIB BACS PAYMENT | 113.82 |  |
| Bleed Control Cab Turtle EngineeringBIB BACS PAYMENT | 420 |  |
| Printer INK | 19.49 |  |
| C M Payroll CMP-022056 Payroll | 24 |  |
| Clerk Salary |  |  |
| Room Hire INV-0006The Pavilion BIB BACS PAYMENT | 20 |  |
| STRATFORD ON AVON |  | 16,150.00 |
| TOTAL CHARGES TO 31MAR2025 | 8 |  |
| WALC Invoice 1178 | 42 |  |
| BT GROUP PLC | 118.9 |  |
| Shebeasts01 C.i.c.INV-1010 | 500 |  |
| WALC 1338 | 924 |  |
| THOMAS FOX LANDSCP42659 - final | 459.69 |  |
| WALC training - 1397 | 42 |  |
| THOMAS FOX LANDSCPGRASS MAINTENANCE | 600 |  |

Meeting ended – 21:20